

**C.V. FOR JAY KACIRK, CPM® EMERITUS, CCAM®
SENIOR VICE PRESIDENT OF PROPERTY AND
ASSET MANAGEMENT**

Property Management Expert Witness For:

Single Family Homes / Condominium Units
Multi Family Apartments
Community Interest Developments (CIDs)
Ethics Matters
Fair Housing Issues

INDUSTRY HIGHLIGHTS

Jay Kacirk, CERTIFIED PROPERTY MANAGER® (key no. 10303), is a Senior Vice President of Eugene Burger Management Corporation, AMO® in Novato, California. Prior to this position, he was the co-owner of Coastside Property Management, Inc., having acquired the firm in 1988.

Mr. Kacirk is an active participant at the local and national level in the Institute of Real Estate Management (IREM), where he served as 1992 San Diego Chapter President (see list of national and regional assignments in **Exhibit 'A' attached**). He was selected by the chapter as recipient of the "CERTIFIED PROPERTY MANAGER® of the Year" award for 1989. He is past chairman of the Ethics Committee for the local chapter, and is certified and regularly instructs several national courses and seminars. These include:

"Successful Site Management"
"Ethics for the Real Estate Manager"
"Human Resource Essentials for Real Estate Managers"
"Marketing and Leasing: Multifamily Properties"
"Introduction to Managing Residential Property"
"Introduction to Managing Small Business Properties"
"Introduction to Managing Community Associations"

Through formal teaching programs and in-house sessions, Mr. Kacirk has provided training in property management for over 500 residential managers. He has also taught property management for the UCSD Extension in La Jolla, California. Mr. Kacirk served a two-year term as IREM Regional Vice President of Region 11 (California and Hawaii) in 1998-1999. In this capacity he oversaw the activities of the 10 IREM chapters located in these 2 states.

As a past member of the Board of Directors of Resident Relations of California, a landlord-tenant mediation firm, Mr. Kacirk has been involved in a variety of programs to provide education and improve landlord-tenant relations in San Diego. In 1999, he was appointed by the Mayor of Poway to the Poway Housing Commission, where he served for 7 years as Housing Commissioner and Vice Chairman.

Mr. Kacirk is a former Director of a non-profit foundation. He is formerly the president of the Bobby Jo Lewis Foundation, headquartered in San Diego and a former Board member of the IREM Foundation, headquartered in Chicago, Illinois.

EDUCATIONAL BACKGROUND AND CERTIFICATIONS

Mr. Kacirk holds a Bachelor of Business Administration degree with an emphasis in Computer Information Systems from National University (October 1987).

Awarded the Certified Property Manager designation by the Institute of Real Estate Management (IREM) in October 2005.

Became a manager member of the California Association of Community Managers (CACM) in 2014. Earned the CCAM (Certified Community Association Manager) in July 2014.

Holds a California Real Estate Broker License since 1981 and a Washington state Broker license since 2014.

INDUSTRY AWARDS

In 1989, he was selected by the San Diego chapter as recipient of the "CERTIFIED PROPERTY MANAGER® of the Year" award.

In 2000, he was awarded the "Professional Achievement Award" from IREM National.

In 2005, Mr. Kacirk was honored by the local IREM chapter as recipient of the "Presidential Achievement Award".

REFERENCES

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CONTACT INFORMATION

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Update: July 2015